|  |  |
| --- | --- |
|  |  |

Dear Parent,

We trust that you have received the fee bill for your child. We are introducing an online **Fee Payment** option – through HDFC Bank (Q-fix) for ease of payment and convenience form **01 Oct 2019**.

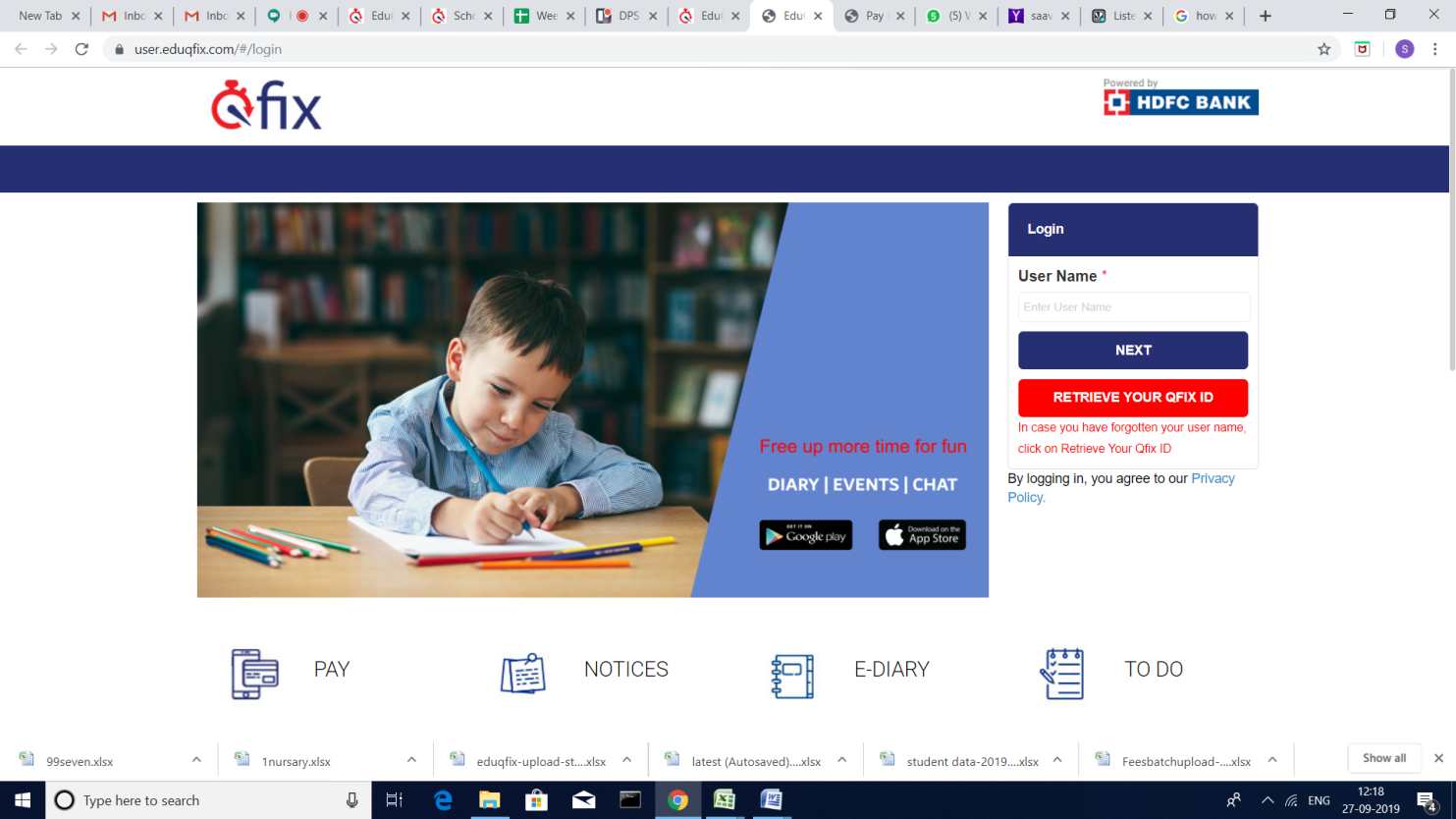
You can follow the steps for the same:

**Online Fee Payment**

***Step 1*** – Open School website **[www.mbiis.in]**

***Step 2*** – Click on **[Fee Payment]**

***Step 3*** –The following window will open. [<https://user.eduqfix.com/#/login>]



***Step 4* -** Enter the user name : Admission Number with prefix ‘**MB**’

For instance, If your admission no. is **N1234,** then the username would be **MBN1234**

**Step 5 -** Click on ‘**Next**’ button

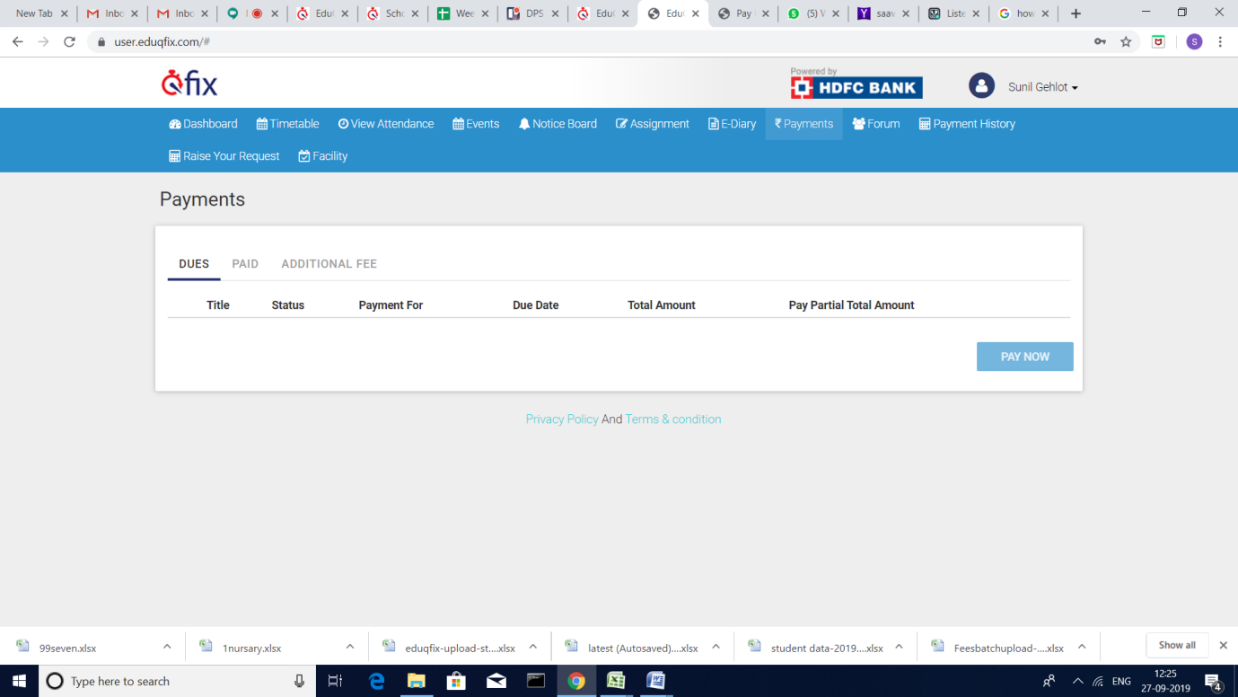
*(you will receive an OTP on your communication mobile number.)*

***Step 6* -** Enter OTP number

***Step 7*** – Update your profile and Click on **Submit /Continue** button

***Step 8* -** Click on ‘**LOGIN**’

***Step 9*** **-** Click on ‘**Payments**’ option in the top menu bar

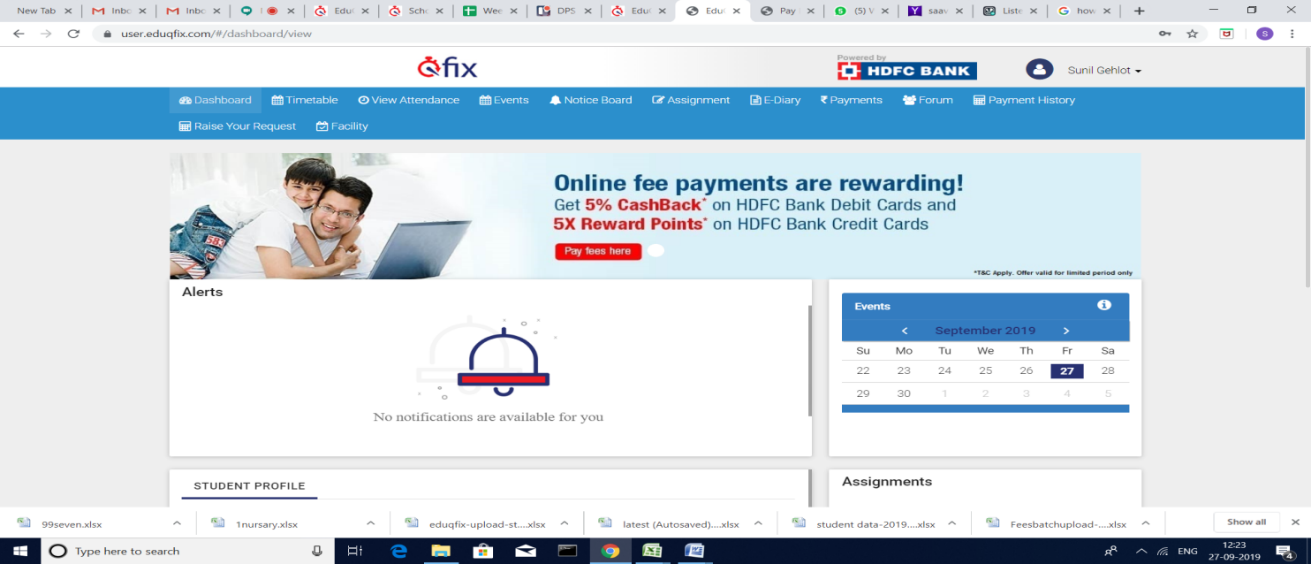


***Step 10* -** Click on ‘check box’

(*If you want to see fee detail then click on* ***‘ i ’*** *button)*

***Step 11* -** Click on ‘Pay now’ button

***Step 12* -** Click on ‘Proceed’ button

***Step 13*** **-** Select payment option & click on ‘Make Payment’ button

***Step 14 -*** Please ensure that the Payment Transaction is successful.

In case of queries:

# Technical Support +91 83691 91880 on WhatsApp

**Accounts Office** + 91 95997 65342